



Night in the Museum Overnight Guide

Registration Process

To reserve your spot, please follow these steps.

1. Fill out the Overnight Request Form. *Please note: this does not automatically reserve your date.*
2. Our staff will be in touch with you promptly to confirm your date.
3. Once your date is confirmed by our staff, please submit the deposit for your group. This can be done over the phone or by check. The deposit is 50% of your total cost. Space will not be "held" for groups without a deposit. Please note that space at Village overnights is limited and filled on a first come, first served basis.
4. Two weeks prior to the overnight date, submit your roster (link) and the remainder of your payment. **We require that you utilize the attached roster and include emergency contact information.**

Program Fee

Our Night in the Museum program fee is \$65 per person. This fee includes:

- Two-day admission into Old Sturbridge Village (day of and day after your overnight)
- Overnight accommodations in our Museum Education building
- Evening program and activities
- A light evening snack
- Catered hot breakfast at the Bullard Tavern
- Morning activities before the museum opens
- A special OSV patch!

Ages

Our Night in the Museum program is available to children ages 5+. Unfortunately, we cannot make exceptions for younger children, even when accompanied by parents/guardians, due to safety concerns.

Chaperones

We require one adult chaperone for every five children, ages 8+. There is a one-to-one (child-to-adult) ratio for children ages 5 and 7.

Updated 12/19/2019

Cancellations and Changes in Numbers

Reduction in numbers: For program planning purposes, any changes in group numbers must be finalized **three weeks prior** to your overnight date. After this, your reservations are non-refundable. Groups reducing their size after this cut off must find replacements for those participants who cancel or cover their cost.

Increase in numbers: Sleeping space at Museum Education is limited. Please contact us at least three weeks in advance of your overnight date to see if there is space for additional overnight participants.

Cancellation of overnight: If Old Sturbridge Village cancels your overnight due to inclement weather, the group is welcome to reschedule to another date, OR is entitled to a full refund. If a group cancels on their own more than three weeks or more prior to the overnight date, the group is entitled to their deposit. If less than three weeks' notice is given for a group cancellation, the group forfeits their deposit.

Overnight Arrival

Plan to check in at the Museum Education building at 5:30 pm and **no earlier. Check in takes place between 5:30 and 6:00 pm, with programming starting promptly at 6:15.** The Museum Education building is located separately on Old Sturbridge Village Road. Red reflective signs will direct you to Museum Education. *See the attached map for details.* Please park your vehicle in the parking lot adjacent to the Museum Education building.

Once you arrive (between 5:30 and 6:00), we will direct you to your designated sleeping area so that you may drop off your sleeping gear.

Of special note: Please be aware that Old Sturbridge Village closes at and 4:00 p.m. during the winter, spring, and fall. You can see our seasonal schedule here:

<https://www.osv.org/content/hours-rates>. The overnight program does not begin until 5:30 p.m. Most groups choose to conclude their day at the museum with dinner at a local establishment and then return for the overnight program. Other groups prefer to use our Museum Education Lunchroom and have dinner delivered. Use of the space is complimentary. Please inquire with us in advance if you would like to utilize this space prior to the overnight program.

Sample Schedule

Evening Activities

5:30–6:00 pm: Arrival and check in

6:00: Brief group introduction in Lunch Room; divide into groups for evening activities

6:15–9:15: Evening activities: Interactive tours of the Village; hearth cooking and craft

9:15: Snack and overview of building rules and emergency procedures

9:30–10:30: Get ready for bed and free time

10:30: Lights out!

Morning activities

7:00 am: Lights on!

7:30: Head to hot buffet breakfast at Bullard Tavern

7:40–8:15: Breakfast

8:20–8:45: Morning storytelling performance

9:00: Fill out evaluations and get patches and stickers; pack up belongings

9:30: Museum opens to guests!

Breakfast and Snack

Evening snack at Museum Education typically consists of the following: jumbles and lemonade (both prepared by the group during hearth cooking), chips, string cheese, and fruit. Breakfast is a hot buffet breakfast, served at the Bullard Tavern. The breakfast usually includes: sausage, scrambled eggs, French toast, home fries, cereal, donuts, oatmeal, fruit, milk, juice, coffee, tea, and hot chocolate. If anyone in your group has severe allergies, please reach out to us in advance of the overnight.

Dinner is not served during this program. There are many family-friendly restaurant options in the Sturbridge area, and our lunchroom is available for use by your group before your overnight for group dinners. Groups frequently bring their own food or order pizza or sandwiches so that the whole group can dine together. Please contact us in advance of the overnight if you would like to use the lunchroom before your overnight.

Sleeping Arrangements

Upon arrival, staff will direct you to your designated sleeping areas so that you may unpack your gear. Sleeping areas are located within our unique Museum Education building. All areas have wood floors or industrial carpet. You will be placed in a sleeping area with some or all of your group, depending on your group's size. With mixed-gender groups, children (and adults) may be separated by gender, depending on the needs of the group. When filling out the roster for your group, please list dens or troops together so that they are placed in the same sleeping spaces.

What to Bring

- Bedding (Indoor sleeping bags, pillows, and camping pads are highly recommended.)
- Comfortable boots or shoes for walking around the Village
- Winter gear for cold months
- Umbrellas and raincoats if rain is forecasted
- Water bottle
- Camera
- Basic toiletries
- Playing cards, small board games, reading material for free time
- Flashlight or headlamp
- Money to purchase items in the museum's gift shop (optional!)

- Adults might want to consider ear plugs or an eye mask to ensure a more restful sleep

Cell phones are permitted, although we ask that you are respectful of our other overnight guests and keep your phone on low or vibrate.

Standard outlets are available for medical equipment. *Please note:* if anyone in your group requires an outlet for overnight use of medical equipment, please indicate this information on your roster form so that we may assign your sleeping location near an outlet. All items should be clearly labeled with your group and individual name to minimize loss of items.

What Not to Bring

- Tents (unless camping outside, which requires preapproval from OSV)
- Air mattresses
- Cots (a limited number are available at OSV to borrow)
- Hair dryers
- Curling irons
- Alarm clocks
- Electronic toys or games
- Music
- Alcohol

Access

Please notify us prior to your arrival if any member of your group has special needs. Wheelchairs are available at no charge and the Museum Education building is wheelchair accessible. Our Museum Education access road is closed at 10:00 p.m. and reopens at 5:30 a.m. Therefore, please notify us in advance if any member of your group must arrive late or leave early.

Emergencies

Our overnight staff will discuss emergency procedures with the overnight participants. There is a staff member in the Museum Education building throughout the whole overnight with participants, as well as 24-hour security staff on museum grounds. Group leaders should come prepared with emergency contact information for all members of their overnight group (someone who is **not** attending the overnight) and emergency information **must** be provided on your roster. In the case of a family emergency, please call 508-347-0273 to reach our security office.

For a successful overnight:

- Children must be supervised at all times. Adults should expect to accompany children into the Village during the lantern tour and other evening activities.
- A large portion of the overnight takes place in our open-air museum, regardless of rain, snow, or cold—please come prepared with the proper clothing and outerwear!
- Participants may not use or possess alcohol or drugs while at Old Sturbridge Village.
- Smoking is prohibited throughout Old Sturbridge Village.
- Food is not permitted in the Village exhibits and historic buildings.

- Do not feed our animals. They require special diets – please help keep them healthy!
- Do not sit, stand or climb on rock walls or wood fences.
- Overnight participants may not leave the Museum Education building except in the case of an emergency. If someone in your group needs to leave for any reason, we ask that you kindly inform the overnight staff.

For further questions, please contact Liz at eogrady@osv.org or (508) 347-0287.