Thank you for registering for Discovery Adventures at Old Sturbridge Village! Please complete and return the following forms at least three weeks prior to your Adventure Program. To assist you in finalizing your registration, we have provided you with the following checklist. Please contact us at 508-347-0287 or osved@osv.org if you have any questions about the attached forms or any of our Adventure programs. Send your completed paperwork to the email above, or mail to Museum Education, 1 Old Sturbridge Rd., Sturbridge, MA 01566.

**OSV Adventures Check List**

☐ Register for Adventure program online or over the phone

☐ Read confirmation email

☐ Read and complete the following attached forms:
  - ☐ Medical Information and Release Form
  - ☐ Transportation Permission Form
  - ☐ Family Agreement
  - ☐ Extended Care form
  - ☐ Model Release Agreement (must be completed each year)

*All forms are required each time your child attends an Adventure program*

☐ Attach a copy of a medical record, school record, birth certificate, or passport listing your child’s date of birth. **(If you have provided this for a prior program, there is no need to send a new document.)**

☐ Return all the above forms and documents to the address or email above three weeks prior to the program date.

☐ Gather suggested clothing and food items as noted in your confirmation letter.

☐ Enjoy your Discovery Adventure!
Medical Information and Release Form

Child’s Name ___________________________________________________________

first          middle initial          last

Preferred nickname or pronoun, if necessary: _________________________________

□ Male □ Female  Birth Date______________  Age upon Arrival _______

Child’s School ___________________________________________________________

Child’s Home Address _____________________________________________________

street          city          state          zip

Parent/guardian w/legal custody to be contacted in case of illness or injury
Name________________________________________ Relationship to Child __________

Preferred Contact Phone #’s  (____)______-_______  (____)______-_______

Email Address ____________________________________________________________

Second Contact
Name________________________________________ Relationship to Child __________

Preferred Contact Phone #’s  (____)______-_______  (____)______-_______

Email Address ____________________________________________________________

Third Contact
Name________________________________________ Relationship to Child __________

Preferred Contact Phone #’s  (____)______-_______  (____)______-_______

Email Address ____________________________________________________________

Allergies  □ No known allergies
          □ Allergies (specify below)
          □ Medication          □ Environmental factors (insect stings, hay fever, etc.)

Food: □ Gluten Allergy □ Peanut Allergy □ Tree Nut Allergy □ Food Dyes □ Dairy Allergy □ Other

Please describe what the child is allergic to and the reaction seen – and, please list preventive or emergency medications that this child is prescribed:

__________________________________________________________________________
__________________________________________________________________________

Updated 8/13/2019
Does your child carry an Epipen □ or, an inhaler □?

*Please note that Old Sturbridge Village staff is not authorized to administer medication of any kind. You or your child must be capable of carrying and administering medical treatment.*

Diet and Nutrition □ This child has restrictions or special food needs.

*Please describe and list specifics:*

□ Lactose Intolerant □ Vegetarian □ Vegan □ Kosher/Halal □ Other (please specify below)

□ I have reviewed the program and activities of this program and feel that the child can participate with the following restrictions or adaptations. Please describe below:

__________________________

__________________________

Physical, Mental, Emotional and Social Health

*What should we know about your child that will help make their time at Discovery Adventures successful? Old Sturbridge Village is an outdoor environment with lots of different sights, sounds, and people. Your child may encounter activities that are new or unfamiliar to them. Please let us know about your child below so that we can provide them with the best possible experience. For example, does your child have sensitivity to loud sounds? Are there situations that make them particularly uncomfortable or upset? Do they have common fears or concerns? Feel free to contact us by calling (508) 347-0287.*

□ ADD □ ADHD □ Autism □ Depression □ OCD □ Panic/anxiety disorder
□ This child has experienced a significant life event that continues to affect this child’s life.
□ Seizures □ Asthma □ Hearing Difficulties □ Diabetes □ Fainting □ Dyslexia
□ Asperger’s Syndrome □ Motor Skill Challenges □ Developmentally Delayed □ Other

__________________________

__________________________

__________________________
Health Care Providers
In case of an accident or serious illness, we request that Old Sturbridge Village contact us. If we (Contact 1, 2, 3) cannot be reached, we hereby authorize the Village to call the doctor that pertains to the emergency. If impossible to contact this person, the Village may make whatever arrangements seem necessary. We understand that employees of Old Sturbridge Village are not licensed to distribute or administer medication.

Physician________________________________________________Ph. # (___)_____- _______
Dentist________________________________________________Ph. # (___)_____- _______
Other________________________________________________Ph. # (___)_____- _______

We hereby give our permission for our child named above to participate in the full range of this program’s activities unless otherwise noted above. We understand that Old Sturbridge Village is not responsible in the event of accident or illness.

________________________  ______________________________________
Date  Signature of parent or guardian
Transportation Permission Form

Program Title: ____________________________________________

Program Dates: __________________________________________

Child’s Name: ____________________________________________

If I am unable to transport my child on any day during this program, my child has permission to go home with the following individuals:

Name________________________________ Phone________________________

Name________________________________ Phone________________________

Name________________________________ Phone________________________

Parent/Guardian Signature________________________________________ Date ____________
Extended Care Enrollment Form

Please complete this form only if you have purchased extended care online as part of your registration. If you need extended care for only part of the week, please call 508-347-0287 or email osved@osv.org to arrange this. Care is available for the fee of $10 per day.

I, ____________________________, have enrolled my child in before / after care for the week of ____________________.

Here are the approximate times that they will be dropped off and picked up each day.

Monday:  Drop-off time: ________am  Pick-up time: ________pm  
Tuesday:  Drop-off time: ________am  Pick-up time: ________pm  
Wednesday:  Drop-off time: ________am  Pick-up time: ________pm  
Thursday:  Drop-off time: ________am  Pick-up time: ________pm  
Friday:  Drop-off time: ________am  Pick-up time: ________pm  

Updated 8/13/2019
Old Sturbridge Village
Discovery Adventures Family Agreement

Old Sturbridge Village Discovery Adventures are for children between the ages of 6 and 17. To ensure an awesome, safe, and fun experience for all, we have provided a few guidelines that we need participants to follow. After you read this information with your child, please sign it together!

Children attending agree to observe the following rules:

1. Arrive promptly by 9:00 and be prepared to leave by 3:00
2. Take good care of your costume, if you have one—be careful when you wear it and always hang it up.
3. Be respectful of others at all times—listen politely, talk nicely.
4. Respect other people’s property and body (no hitting, kicking, shoving, etc.)
5. Walk when inside.
6. Stay together as a group and stay with your group leader.
7. Keep your area neat and tidy.
8. Remember that Adventurers are representatives of Old Sturbridge Village. Be courteous to everyone you meet.
9. Follow your teacher’s and helper’s instructions.
10. Electronics (phones, games, cameras, iPod, etc.) are not appropriate until your Adventure day ends.
11. Have fun exploring history!

Child’s Signature: Date:
Parents/Guardians of child attending agree to:

1. Observe drop-off and pick-up times.
2. Complete and return all required registration forms.
3. If not purchasing a box lunch, please provide a 1830s appropriate lunch that does not include modern wrapping or containers, including aluminum foil and plastic wrap.
4. Please apply sunscreen and/or bug spray prior to stepping into the Museum Education building.
5. Prior to your chosen program, inform Discovery Adventures staff of any medical or special concerns.
6. Parents/guardians are responsible for covering the cost of any costume items that need to be replaced due to unusual wear and tear by their child.
7. We ask that families allow children to have an immersive experience in the Village and with their group, and therefore limit their visits with their child during the program.

The Parent/Guardian may be called to pick up their child if the Adventure Teacher and/or Education Coordinator find that the child is sick, or for disruptive behavior. If the child is unable to follow any of the rules within this Agreement, the following actions will be taken for disruptive behavior:

**First incident:** The parent/guardian may be contacted immediately. The person picking up the child at the end of the day will receive a written report of the incident.

**Second incident:** The parent/guardian will be contacted immediately. The child may be removed from the group. The parent/guardian may be asked to pick up the child at that time. The parent/guardian will receive a written report of the incident.

**Third incident:** The child will be removed from the group. The parent/guardian will be contacted immediately to pick up the child. The parent/guardian will receive a written report of the incident. The child will not be permitted to return.

I have reviewed the Old Sturbridge Village Discovery/Exploration Adventures rules with my child and they understand what is expected of them, and I understand my responsibilities as their parent/guardian.

Parent/Guardian Signature: ___________________________ Date: ___________________________

Program Name: ________________________________________________________________
Dates Attending: ________________________________________________________________

Updated 8/13/2019
MODEL RELEASE AGREEMENT

I, ____________________________, hereby allow Old Sturbridge Village or its representative to take photographs, films or other audiovisual recorded material of my child, ____________________________, and use the photographs, film, or other audiovisual recorded material for advertising, publicity, promotion, education programs or other related purposes of the museum without any remuneration to me or my child.

Additionally, I understand that Old Sturbridge Village may incorporate these photographs, films, or other audiovisual recorded material as desired and may authorize others to use these photographs, films or other audiovisual recorded material.

Old Sturbridge Village Inc. shall own the rights, title and interest at any time to the photographs, films, or other audiovisual material without limitations.

______________________________________________
Child’s Name Printed

______________________________________________
Parent’s Name Printed

______________________________________________
Parent’s signature Date signed

Updated 8/13/2019
Discovery Adventures FAQs

1. How do I complete my child’s registration for Discovery Adventures?

   After registering your child for the session of their choice by phone or online, please fill out the registration packet. The packet can be found here (https://www.osv.org/content/uploads/2018/02/Discovery-Adventures-2018-Registration-Packet.pdf). This paperwork must be filled out each year your child participates in Discovery Adventures. It includes the following documents: medical information and release form, transportation permission form, extended care and boxed lunch enrollment form, family agreement, and model release agreement. To expedite the check-in process on the first day of the program, please submit this paperwork at least two weeks in advance of the program’s start date.

2. What are the hours of the Discovery Adventures program?

   Adventures hours are 9:00 a.m. to 3:00 p.m. There will be a brief introduction on the first morning of your child’s program—please plan on staying for this introduction. After the initial day, morning sign-in begins at 8:55 a.m. at the Museum Education Building. Afternoon pick-up is at 3:00 p.m. each day at the same pre-assigned location. Early drop-off and late pick-up may be arranged prior to your chosen program by participating in our Extended Care program. Please do not drop your child off in the parking lot. Parents and guardians are required to sign in their child each morning. At the end of the day, children will wait in the program spaces for their parent or guardian.

3. How do I register for Extended Care?

   When you register your child for Discovery Adventures, choose the registration option that includes Extended Care. The fee for the whole week is $50. Please complete the form within the registration packet with the approximate drop-off and pick-up times. If you only need care for part of the week, contact us at 508-347-0287 or email osved@osv.org to sign up at $10 per day.

4. I noticed that the museum is closed to the public on Mondays and Tuesdays. How does this impact Discovery Adventures?

   Good question! On Mondays and Tuesdays, only OSV staff and Discovery Adventures participants will be able to enter museum grounds. Parents and relatives are welcome to visit.

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their child on Wednesday, Thursday, or Friday of the week. (See question 9 for more details.)
Besides this, the program goes on as planned. Since the museum is closed, the Adventurers get
more attention from our costumed historians and get to try more hands-on activities in the
Village that they might not get to experience when the museum is open to the public. For
example, Adventurers might get to cook over the hearth in the Bixby House, do more in-depth
chores with the farmers at Freeman Farm, or get an special ice cream lesson from one of our
talented interpretation staff. Mondays and Tuesdays give the Adventurers a true behind-the-
scenes, 1830s experience!

5. What will my child do throughout the week?

We will post a schedule of your child’s activities. This schedule is subject to change. The
program schedule is flexible in order to take advantage of special activities and events in the
Village or to respond to weather concerns. Activities might include cooking, crafting, attending
performances, visiting the museum’s collections building, doing chores in the gardens or on the
farm, visiting craftspeople in the Village, and working closely with our costumed historians.
Activities are tailored to the theme of the program and the age of its participants.

6. What will my child wear for Discovery Adventures?

For our costumed adventures, each child is issued a 19th-century costume on the first day of the
program to wear throughout the session. Costumes are kept at the museum, and cleaning is
provided by the museum. To complete the 19th-century image, please have your child(ren) wear:

- Plain white or gray knee-high socks. Young ladies may want to wear plain white or gray
tights for the early spring program.
- Simple black, brown, or tan shoes
- Girls who choose to wear a shirt under their dress should opt for a neutral-colored shirt
  or tank top.

Socks and shoes must be worn at all times. Many programs involve extensive walking, so wear
shoes that are comfortable.

The following are not permitted while in costume:

- Colored hair elastics and clips
- Sneakers or sandals
- Watches
- Electronics
- Jewelry
- Nail polish
- Make-up
- Tattoos
- Hair dyes
We recommend that you leave these items and all valuables at home. The museum is not responsible for lost items.

**All** summer Discovery Adventures are costumed. Occasionally we offer a non-costumed option in the spring.

**For non-costumed adventures**, socks and sneakers that are comfortable for extensive walking are recommended, and must be worn at all times. Have children dressed for the weather. We recommend that you leave personal, electronic and valuable items at home. The museum is not responsible for lost items.

7. Won’t my child get hot in a costume?

It is true that costumes can be hot during the summertime. Because of this, we recommend that the costumes **not** be worn over other clothing. Additionally, our staff is very sensitive to warm weather concerns and makes an effort to spend time in cooler spaces around the museum on very hot days. Adventurers are also provided with mugs and are encouraged to drink water throughout the day.

8. What should my child bring for lunch and snack?

Each day we will provide a reproduction lunch container, a mug, and a beverage. For costumed adventurers: please pack a lunch that resembles one of the 1830s using foods such as: breads, cheese chunks, homemade-looking cookies, seasonal fruit, plain donut holes, etc. (Modern-looking foods such as: candy bars, chips, and snack-packaged desserts are not allowed in the historical area.) Please wrap foods in wax paper or cloth, or use glass or metal containers. Lunch will generally take place in costume in front of the public. We appreciate your efforts to keep your presentation authentic.

For all adventurers: We will carry our lunches with us during the day, so please pack foods that can remain at air temperature. You may contact our office to pre-order a box lunch if you have not already done so. A beverage and a cookie from our Bake Shop will be served at the end of the day. This cookie is not allergen-free, so please consider sending an alternate snack for your child if he or she has allergies.

9. I just registered my child for Discovery Adventures but forgot that they will need a lunch. What should I do?

Please contact us at 508-347-0287 or osved@osv.org to register your child for a bagged lunch. They are available for $43 a week. Lunches can only be purchased for the entire week and not for partial weeks.

10. My child has allergies. What should I take into consideration?

Our 19th-century agricultural environment contains many common allergens such as pollen, dust, bees, nuts, animals, etc. We are unable to alter activities to prevent exposure to these conditions. If your child is prone to life-threatening allergies and is likely to require medical attention in such an environment, you may wish to reconsider participation in this program.

Updated 8/13/2019
Please note that employees of Old Sturbridge Village are not licensed to distribute or administer medications of any type.

11. Will I be able to visit my child during the day?

Yes! If parents wish to visit the Village during the program and are not Old Sturbridge Village members, we allow two adults per child to enter the Village for free during Wednesday, Thursday, or Friday. Visitors need to obtain a sticker from Discovery Adventures staff before entering the museum. For all other guests, reduced admission tickets are available at a special rate of $14.00 from the Main Entrance (OSV Visitor Center). (Siblings age 3-17 are admitted at the youth rate, $14.00). Children under 3 are admitted free. If you plan to visit often, you may find it more economical to purchase a Village Membership. Tickets can be purchased at the Visitor Center. Please understand that for the participants to have a truly immersive experience, picture taking and contact with the children needs to be from a distance.